



NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
P.O. Box 1010
Fernandina Beach, Florida 32035-1010

Jim B. Higginbotham	Dist. No. 1 Fernandina Beach
John A. Crawford	Dist. No. 2 Fernandina Beach
Tom Branan	Dist. No. 3 Yulee
Chris Kirkland	Dist. No. 4 Hilliard
Jimmy L. Higginbotham	Dist. No. 5 Callahan

T.J. "Jerry" GREESON
Ex-Officio Clerk

MICHAEL S. MULLIN
County Attorney

June 15, 1995

Ms. Martha McWilliams
Community Assistance Section
Department of Community Affairs
2740 Centerview Drive
Tallahassee, FL 32399

Dear Ms. McWilliams:

Enclosed please find three copies of the contract amendment to the Florida Fix Program, which has been extended for another year in Nassau County.

This amendment was executed by the Chairman of the Board of County Commissioners in Regular Session of June 12, 1995. Please have Mr. John Lenaerts execute these three contract amendments and forward one fully executed copy to our office for our files.

Thank you for your assistance in this matter and if this office can be of any further assistance, do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "T.J. Greeson".

T. J. "Jerry" Greeson
Ex-Officio Clerk

TJG:jb

Enclosures

(904) 225-9021 Board Room; 321-5703, 879-1029, 355-6275

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6-12 1995
2
D. ACT. INFO:
Northeast Florida Regional Planning Council

Baker • Clay • Duval • Flagler • Nassau • Putnam • St. Johns

9143 Phillips Highway, Suite 350, Jacksonville, Florida 32256

(904)363-6350 FAX (904) 363-6356

Suncom 874-6350 Suncom FAX 874-6356

May 30, 1995

Ms. Joyce Bradley
Office of Clerk of the Court
Nassau County
P. O. Box 1010
Fernandina Beach, FL 32034-1010

Dear Ms. Bradley:

The FloridaFix Program has been extended for another year in Nassau County. This will add another \$27,000 to those emergency repairs conducted in FY 1995-96 under the SHIP program.

I have prepared the documentation required by DCA to extend this program. Three copies of the contract amendment must be signed by the Chairman of the BCC and forwarded to DCA. I would appreciate your putting this item on the Commission's June 12th meeting agenda.

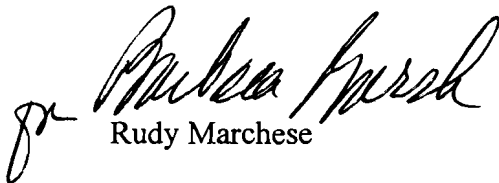
When the three copies of the amendment have been signed, please send all three to:

Ms. Martha McWilliams
Community Assistance Section
Department of Community Affairs
2740 Centerview Drive
Tallahassee, FL 32399-2100

This amendment will then be signed by John Lenaerts and a copy sent to Nassau County for your files. I would appreciate your sending a copy of the signed contract amendment to me for my file.

Thank you.

Sincerely,


Rudy Marchese

Enclosure



Northeast Florida Regional Planning Council

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9143 Phillips Highway, Suite 350, Jacksonville, Florida 32256

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Suncom 874-6350 Suncom FAX 874-6356

TO: Nassau County Board of Commissioners

FROM: Rudy Marchese

DATE: May 30, 1995

RE: DCA Extension of Nassau County FloridaFix Contract

Because of the successful completion of its FY 1994-95 work effort, the Department of Community Affairs has extended the Nassau County FloridaFix contract for another year. This amendment will add funding to the "emergency repair" work being accomplished under SHIP funding.

Please have the Chairman sign all three copies of the attached FloridaFix contract amendment so that this good County work can continue.

FLORIDAFIX PROGRAM

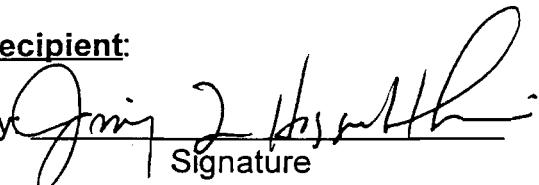
Contract Number 95FF-67-02-47-18-026, as referenced above between the State of Florida, Department of Community Affairs, hereinafter referred to as the "Department", and Nassau County Board of County Commissioners, hereinafter referred to as the "Recipient" is hereby amended as follows:

1. Article (3) is amended to terminate this contract on June 30, 1996.
No change in Article (3) _____.
2. Article (16) is increased to \$ 64,000; decreased to \$ _____.
No change in Article (16) _____.
3. The budget summary and detail is amended as set forth in Attachment A-1 and A-2 X.
No change in Attachment A-1 and A-2 _____.
4. The program work plan is amended as set forth in Attachment A-4 X.
No change in Attachment A-4 _____.
5. The production schedule is amended as set forth in Attachment A-5 X.
No change in Attachment A-5 _____.
6. The match source is amended as set forth in Attachment A-6 X.
No change in Attachment A-6 _____.
7. The description of units is amended as set forth in Attachment A-7 X.
No Change in Attachment A-7 _____.

Except as hereby modified and amended, all provisions in the agreement shall remain in full force and effect.

In witness whereof, the parties have caused this amendment to be executed by their undersigned officials as duly authorized.

Recipient:

By 
Signature
Jimmy L. Higginbotham
Name (typed)
Chairman, B.C.C.
Title (typed)
June 12, 1995
Date
59-186-3042
Federal Identification Number

For the Department:

John A. Lenaerts, Chief
Bureau of Community Assistance
Date

Contract Number: 95FF-67-02-47-18-026
Amendment Number: 001

**ATTACHMENT A-1
 FLORIDAFIX BUDGET SUMMARY**

Recipient: NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

EXPENSE CATEGORY	FLORIDAFIX FUNDS*	CASH MATCH & NON-CASH DONATION***	FEDERAL MATCH	TOTAL
1. ADMINISTRATIVE	10,090.00	2,654.00	-	12,744.00
2. OPERATING	3,746.00	1,606.00	-	5,352.00
3 IMPLEMENTATION**	48,968.00	49,740.00	-	98,708.00
4. TRAINING AND TECH. ASSISTANCE	1,196.00	0.00	-	1,196.00
5. TOTAL	64,000.00	54,000.00	-	118,000.00

- Total FloridaFix is equal to the amount of the grant request.
- ** At least 70% of the total match plus FloridaFix funds must be spent in implementation .
- *** At least 10% of the required match shall be in volunteer labor.

Contract Number 95FF-67-02-47-18-026

Amendment Number 001

ATTACHMENT A-2
FLORIDAFIX BUDGET

Recipient: Nassau County Board of County Commissioners

Total FloridaFix Allocation \$: 64,000

EXPENSE CATEGORY	CURRENT FLORIDAFIX FUND	AMENDED FLORIDAFIX FUNDS
ADMINPERSONNEL		
a. Salaries	3,806.00	7,612.00
b. Fringe	1,239.00	2,478.00
c. Indirect Cost	0.00	0.00
SUBTOTAL ADMINPERSONNEL	5,045.00	10,090.00
OPERATING		
a. Client Intake Staff	1,873.00	3,746.00
b. Office Expenses	0.00	0.00
c. Public Relations	0.00	0.00
d. Agency Liability Insurance	0.00	0.00
e. Comprehensive Annual Audit	0.00	0.00
f. Other	0.00	0.00
SUBTOTAL OPERATING	1,873.00	3,746.00
IMPLEMENTATION		
a. Building Permits	0.00	0.00
b. Tools & Equipment	0.00	0.00
c. On-Site Supervisor	1,888.00	3,776.00
d. Materials	13,805.00	27,610.00
e. Labor: Subcontractor	6,979.00	13,958.00
- Staff Labor & Fringe	1,812.00	3,624.00
f. Vehicles: Lease	0.00	0.00
- Mileage	0.00	0.00
g. Storage	0.00	0.00
h. Other	0.00	0.00
SUBTOTAL IMPLEMENTATION	24,484.00	48,968.00
TRG & T. A.		
a. Training Workshops	598.00	1,196.00
b. Training Materials	0.00	0.00
c. Other	0.00	0.00
SUBTOTAL T. & T. A.	598.00	1,196.00
GRAND TOTAL EXPENSE	32,000.00	64,000.00

ATTACHMENT A-5
 PRODUCTION SCHEDULE

Rev 5-95

A total number of 54 houses will be weatherized.

The Department should be notified of any changes in the monthly schedule.

An amendment must be completed if there are any changes in the total number of homes as originally contracted.

	CURRENT	AMENDED	
MONTH	HOUSES TO BE COMPLETED	HOUSES TO BE COMPLETED	CUMULATIVE TOTAL NUMBER OF HOUSES
July 94 - June 95	27	27	27
July 95		0	27
August		2	29
September		5	34
October		4	38
November		3	41
December		3	44
Janurary 96		3	47
February		3	50
March		4	54
April		0	54
May		0	54
June		0	54
Close-out period		0	54

For a house to be counted as completed, all work must be completed, the final inspection made, and the Building Work Report (BWR) provided to the Department.

ATTACHMENT A-6

B. MATCH SOURCES

1. Cash

FLORIDAFIX matching funds will be made in the form of cash. The principal source of the cash matching funds will be provided through FY 1995-96 SHIP funds already designated for use as emergency repair or rehabilitation activities. The FLORIDAFIX funds will not supplant those designated in the SHIP program, but will expand activities under those funds to include energy conservation and emergency repairs not covered under the limited available SHIP funds.

2. Non-Cash

In addition to cash derived from SHIP, the program will benefit from the energy audit activities provided to the program by Florida Power & Light Company personnel. While a very small amount of grant money may be available from FP&L as grant matching funds, this source of cash is not certain and is not included in the proposed match calculation.

Nassau County will provide program implementation support through assignment of Building Department inspectors which will ensure that all work performed under the program is complete and meets County building code. Funding for inspection services is normally derived from the collection of building permit fees and late or repeat inspection charges. The County, in the case of projects undertaken through use of FLORIDAFIX funds, will forego these permit fees as a non-cash (labor) contribution to the program.

ATTACHMENT A-7

DESCRIPTION OF UNITS

(Description of units from your grant application)

1. Calculate the number of houses to be served as follows:

Total FloridaFix funds requested	\$	<u>64,000.00</u>	
Subtract \$10,000 =	\$	<u>54,000.00</u>	
Divide by \$ <u>1,000</u>	=		<u>54</u>
	(Average per House Cost ¹)		(Total Number of Houses)

2. Of this total, estimate how many will be:

(a) Single Family Houses	<u>54</u>	
(b) Duplex or other multi-family houses	<u>-0-</u>	
(c) Total of a and b above must equal the number of houses from step 1.		<u>54</u>

3. How many houses do you expect to be occupied by an elderly or handicapped person. 41

4. How many houses do you expect to be:

(a) Owner occupied	<u>54</u>	
(b) Privately owned occupied rentals	<u>-</u>	
(c) Unoccupied Houses ²	<u>-</u>	
(d) Total of lines a, b and c above must equal the total number of houses from step 1.		<u>54</u>

1 The average per house must be at least \$1,000 and not more than \$1,500.

2 Permission must be granted by the DEPARTMENT prior to qualifying these units as eligible for the program.